

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF EDUCATION
PRIMERO REORGANIZED SCHOOL DISTRICT RE-2
20200 STATE HIGHWAY 12
WESTON, CO 81091**

Tuesday January 15, 2008

Executive Session: Personnel and Students per C.R.S 24-6-402 f(l) and h:

Motion to enter executive session at 5:48 PM: D. Huey; **Second:** P. Mestas;
Discussion: None; **Vote:** 5-0 to enter executive session.

Motion to end executive session at 6:30 PM: L. Moltrer; **Second:** J. Incitti;
Discussion: None; **Vote:** 5-0

- I. Call to Order:** 6:30 p.m.
- II. Pledge of Allegiance and Reading of District Mission**
- III. Roll Call:**

Mike Duran, President; P. Mestas, Vice President; LaDonna Moltrer, Secretary; J. Incitti, Member; D. Huey, Treasurer; G. Gabbard, Superintendent; B. Naccarato, Principal; E. Davies, Business Manager; T. East, District Secretary

IV. Approval of the Agenda

It is requested that the agenda for the regular meeting of January 15, 2008 be adopted as presented including the addition of Resolution 3062.

Motion: P. Mestas; **Second:** J. Incitti; **Discussion:** None; **Vote:** 5-0

V. Approval of Minutes

It is requested that the minutes of the Regular Meeting of the Board held on December 18, 2007 be filed by the recording secretary as presented by a copy on file.

Motion to approve minutes: P. Mestas; **Second:** D. Huey; **Discussion:** None; **Vote:** 5-0

VI. Communications: None

Congratulations, Celebrations: Mr. Gabbard celebrated the elementary teachers on the DIBEL's testing that they have been doing and the tremendous growth of the students on their reading levels. This has been an effective tool to help the teacher's progress monitor the students on a weekly basis.

VII. Public Participation:

Annette Moltre, Denise Fernandez, Robert Fernandez, Pat Montoya, Barb Harper, Laurie Corsentino, Roger Diller.

Mrs. Pat Montoya had some questions about the construction phases, i.e. financial accountability concerning the Bond issue and keeping the public informed. How will the information be released? How will questions be answered that the community may have?

Mr. Gabbard addressed these concerns noting that Mr. Daugherty, the owner's rep for the school will be coming to the Board meetings to inform and update the Board on the design process and any construction that is going on. He will also talk about any expenditures that have been made. There will be a newsletter coming out the end of January addressing this information. There will also be monthly updates on what is happening. There is a design meeting at the school every two weeks at the school at 10:00 a.m. These are open meetings and the public is welcome to attend. There is a meeting planned for the spring to inform the community about progress and plans.

VIII. Reports and Presentations to the Board

A. Focus area 2, 3, 4, 6: Curriculum Report: Mathematics:

Mrs. Jimenez and Mr. Vicente could not attend the meeting as they were going to a workshop in Pueblo. They both submitted written reports to the Board and Mr. Gabbard summarized them. The reports are attached.

B. Accountability Committee Report: Accountability Committee meets on the first Monday of the month.

Mrs. Moltre gave the board an update on the last accountability meeting. Their main focus at this time is math improvement.

The committee is working on CSAP testing and trying to help the teachers and students prepare. They plan to serve breakfast to all the students during the week of CSAP.

They also discussed the program called Standards Made Easy for Teachers which will help teachers target and focus on CSAP's.

Mrs. Moltre also noted that the State Highway Department has put speed monitors up on the East and West side of the school to help control speeding.

There is also an administrative advisory committee meeting at 4:10 on the third Monday of the month in Mr. Naccarato's office and all are welcome to attend. The school advertises the meeting times.

C. Administrative Reports

Transportation: Darryl Abeyta

Mr. Abeyta gave the Board a copy of his report, and went over the report with them. (Attached)

Athletics: Denise Fernandez

Mrs. Fernandez informed the board the all of the football uniforms have been collected and Dr. Joe will be coming in to put everything away.

The school and cheerleaders are working on increasing school spirit. They are having a poster contest between classes. Some of the parents are talking about starting a booster club.

The boy's basketball team is doing well. The girls have had a few setbacks but are working hard. Mrs. Fernandez has been sending information about games to the newspapers, i.e. Pueblo Chieftan and Chronicle News. She is also sending the schedule to the papers so the community will know when games are going on.

The possibility of having a Spirit Bus was discussed. This would give community members a chance to go with the teams to support the games away from Primero. Mr. Abeyta is going to check on insurance and liability. He also suggested maybe looking into using the COG bus for such things.

Mrs. Fernandez called Sierra Grande to see about getting some JV games scheduled.

Owners Representative: Lee Daugherty

Mr. Daugherty handed the board his report and answered questions. The report is attached.

He is looking into the availability and cost of temporary housing for the teachers while they are out of their current houses and the new housing is being built.

Financial: Eric Davies

Mr. Davies went over the financial report that was sent to the board. He brought the board's attention to balance sheet #41. This is the new construction fund. This will be reported on each month. He will be going to the bank next week to look into ways to maximize interest earnings. Our bank is going to waive any fees on this account.

Things are ready for the interest free loan but Mr. Davies feels that we may be able to get by without applying for it. We may have to cash in the CD. If we get the county money in May instead of June we may not need it.

W-2's and W-9's should be ready to go out by the end of the week.

Principal: Bill Naccarato

Mr. Naccarato informed the board that some teachers will be going to Sopris West workshops for math. There will be two elementary and two secondary teachers going next week. There is an option to bring in a math consultant to help improve math skills for the students.

NWEA testing will be February 4, 5, 6, 7, the week before the third grade CSAP. The teachers will be checking results and comparing with the first testing last year. We will be testing in May and then again in September.

Mr. Naccarato will be meeting with the sponsors for the students who scored proficient or advanced on the CSAP's. Mr. Diller and Ms. Salazar will be taking some of the secondary students on a ski trip. Mr. Davies and Mrs. Dasko will take some of the secondary students to watch a Denver Nuggets basketball game. Mrs. Montoya and Mrs. Haught will take the elementary who scored proficient or advanced to Pueblo for bowling, a movie and dinner. They will be taking the trips around the first week of March.

Primero has started a new club called Lunch & Lit. They meet at lunch time to discuss books and literature that they are reading.

Mr. Naccarato is teaching a class about history through the media. They are giving students an opportunity to look at the way the media projects people and politics. The students will do research, give reports and debate ideas. Some of the subjects cover 9-11 and the election process. The students are involved and excited about the class and are even discussing the subjects with their parents at home. The students have an opportunity to earn credits in both social studies and English.

Superintendent: Gerald Gabbard

Mr. Gabbard informed the Board that the annual report will be out this month as well as the January News letter.

Commissioner Jones visited the school in November. Mr. Gabbard gave the Board a copy of the Forward Thinking document that Commissioner Jones has published. The board will read the document and discuss it at next months meeting.

Primero School is hosting a CASB workshop on January 30 for new Board members as well as veteran Board members. All the surrounding schools have been invited. There will be dinner and then the training session. The fee is \$10.

The community engagement process from HB 1118 that will be changing graduation requirements for ninth graders will be coming in effect in 2009-10. We have to have completed some sort of community engagement process by that time. The Board will begin work on this process by looking at some guidelines and begin discussing this at meetings each month.

Mr. Gabbard, Mr. Diller and Mr. Duran attended training in Trinidad about Interest Based Bargaining on Friday. The trainer was Mike Johansen from Denver who is a federal mediator. They have tentatively set some dates aside to come to Primero to facilitate the opening bargaining sessions with Primero's teachers union and the Board April 1-2, 2008. He will come at no charge to the school.

This month is CASB's School Board Recognition Month and Mr. Gabbard thanked the Board for their hard work and will be sending a proclamation to the newspaper.

CASB has changed the financial disclosure law for school board members from reporting once a year to four times a year. The Board was emailed the documents to read.

The Rural Literacy Project is still going strong and Simon Shah, Charin Daugherty and Mary Turner are working hard scoring the screening tests for the older students.

Mr. Gabbard suggested the Board begin discussing the budget for next year as soon as next month.

New Business:

D. Discussion: Duty Free Lunch (Mike Duran)

Salaried professionals are not required to have a duty free lunch by state law although we have been giving a duty free lunch to all staff and the teachers that are designated a duty at lunch time are being paid for that duty. The attorney recommends we not stop at mid year. If we want to take away the duty free lunch we should do it at the beginning of the year. This could also be something for negotiations with the union next year. The board decided to make this an ongoing discussion until negotiations with the union next year and to continue the District's current practice through May.

E. Discussion: Preschool Program(Mike Duran)

Mrs. Ritz couldn't attend this Board meeting but gave Mr. Gabbard some information to pass on to the Board. The State had made a mistake on the size of Primero's program thinking that it was a small program instead of a large program. At this time the Pre-school program is capped at 16 which is the small program. Next year we will be considered a large program and will be able to enroll 24 students in the large program.

F. Discussion: Teacher Salaries (David Huey)

Mr. Diller has listed this as a negotiation item with the union. Salaries from neighboring school districts were looked at and compared with Primero. The percentage increase was not given this year in order to save money, but staff did receive steps and lanes. The Board feels that Primero should remain competitive with other districts. The Board will keep this subject on the agenda. A 2% raise for all staff would cost about \$30,000 more per year.

The possibility of providing teachers with training and further education was also discussed.

G. New Business from the Board: None

IX. Old Business:

A. Negotiations with Primero Federations of Teachers: Mr. Diller will check with teachers and staff and see if dates for negotiations workshops in April will work for them.

The monthly deductions were started this month for the Union dues. Mr. Diller asked that a resolution that the Board will consider supporting Primero Employee Federation of Teachers for Classified staff will be added to the agenda for the next Board meeting. Mr. Diller will ask the Union Representatives to attend the next Board meeting to discuss these issues. He also asked permission to use copy machines to be able to get information out to staff.

B. Other: None

X. Action Items (Resolutions)

A. #3057: Warrants for December 2008

Motion: P. Mestas; **Second:** J. Incitti; **Discussion:** None; **Vote:** 5-0

B. #3058: Resolution to sell bus #9 to Trinidad School District #1

Motion: P. Mestas; **Second:** J. Incitti; **Discussion:** Pending approval at Trinidad's Board Meeting; **Vote:** 5-0

C. #3059: Resolution to appoint Pat Mestas and Jubal Incitti as the board's negotiations representatives.

Motion: L. Moltrre; **Second:** D. Huey; **Discussion:** None; **Vote:** 5-0

D. #3060: Resolution to recognize Mike Duran, Board President's work as a substitute bus driver – in accordance with state disclosure requirements for school board members.

Motion: P. Mestas; **Second:** L. Moltrre; **Discussion:** Mr. Duran will report every quarter; **Vote:** 4-0 (Mr. Duran abstained from voting)

E. #3061: Resolution to transfer \$131,168.00 from Owner's Contingency Budget to the Neenan budget for additional items in scope: Spanish Room, Staff Bathrooms, Preschool Exterior Door, Interior Doors on Main Gym, Electrical Upgrades to 1962 portion of building, Acoustical Ceilings in 1962 classrooms (less credit of \$115,192.00 from Neenan for selecting a stipulated sum contract) = net transfer of \$15,975.00.

Mr. Daugherty and Mr. Gabbard were not comfortable with the quote of Preschool exterior door, the interior door for the main Gym and the ceiling. Mr. Daugherty will research these and seek other bids.

Motion: D. Huey; **Second:** L. Moltrre; **Discussion:** Mr. Huey noted it's a good idea to keep an eye on all the bids and seek the best bids and show a

chart of how the money is being spent so that the community can keep track as well. The items for approval now are the Spanish Room (c. \$11,500), Staff Bathrooms (c. \$32,000) and Electrical Upgrades (c. \$48,000). **Vote:** 5-0

F. #3062: Resolution informing staff tenants in the Primero School District staff housing that they need to be moved out by June 15, 2007 for demolition to begin the week of July 1, 2008 and replacement of staff housing.

Motion: D. Huey; **Second:** L. Moltzer; **Discussion:** It was noted that the houses may have salvageable items that could possibly be put up for bid before demolition; **Vote:** 5-0

XI. **Agenda Ideas for February 2008 Regular Board Meeting:**

- Curriculum Report; Science
- Reports from Neenan, Ennovate, Garland Roofing, NorthStar and Bret's Electric regarding design schematics
- Evaluation of Superintendent
- Salvage Items from houses
- Budget

XII: **Adjournment:**

There being no further business to come before the Board, the regular business meeting adjourned at 9:00 p.m. The next regular meeting of the Board will be held Tuesday February 12, 2008

Motion: P. Mestas; **Second:** L. Moltzer; **Discussion:** None; **Vote:** 5-0

Transcribed by: _____
Tina East, Recording Secretary

LaDonna Moltzer, Secretary

Mike Duran, President